

AREA LEADER CHECKLIST

Plowing and shoveling

- Entrances are kept clear throughout the storm
- Snow has been plowed away from and no piles are against the building(s)
- Parking-lot is clean curb-to-curb and corners are squared off unless naturally rounded
- No snow lines that result from snow falling off the side of the plow are visible anywhere on the parking-lot
- Sidewalks, steps and stoops are entirely clean
- Snow is pushed to the perimeter of the parking-lot
- Snow piles do not block drivers visibility
- Snow piles are not placed:
 - On handicap parking spaces and sidewalk ramps Behind parked cars
 - On sidewalks, steps, or shrubbery
 - Along the curb line in front of shopping center sidewalks or building entrances
 - In front of service doorways and garages entrances
 - Too close to fire hydrants and utility boxes
 - In front of storm water management drains
 - In front of garbage dumpsters
 - Against loading docks
 - In front of ATMs or night deposit
 - In front of cluster mail boxes

Ice melt

- Bare pavement conditions are the only acceptable results after salting parking-lots and applying chemical ice melt on sidewalks
- No salt was used on concrete

Keep in mind the complete effectiveness of a salt application may take thirty (30) minutes or more. **DO NOT OVER APPLY SALT. APPLYING EXCESSIVE SALT MAY HAVE ADVERSE ENVIRONMENTAL CONSEQUENCES. Two applications done several hours apart are usually more desirable than one application using double the amount of salt.**